



"In the Spirit of Town Government"

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
NOTICE OF THE PLAN COMMISSION MEETING
TUESDAY, MAY 13, 2025 AT 7:00 PM
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

AGENDA

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL AND VERIFY PUBLIC NOTICE

4. PUBLIC FORUM

Members of the public are welcome to address the Plan Commission. Individuals wishing to speak on any agenda item must sign in prior to the start of the meeting and may speak during the Public Comment Forum. The Public Comment Forum allows any member of the public to make their comments prior to the Plan Commission discussion or action on an agenda related matter. Commentators must state name and address for the record. Individual comments are limited to no more than five minutes each. Once the public comment forum ends there will be no additional discussion from the audience. The Plan Commission may suspend this rule if deemed necessary.

5. MINUTES TO APPROVE

5.a March 11, 2025 Plan Commission Minutes

Motion to approve the March 11, 2025 Plan Commission Minutes as presented.

[3.11.2025 - Plan Commission MINUTES.docx](#)

6. PUBLIC HEARINGS: NONE

7. APPLICATIONS FOR APPROVAL/DENIAL:

7.a Certified Survey Map for Parcels 030040101, 030040102 and 030171900 – For Approval/Denial.

Motion to approve the Certified Survey Map for Parcels 030040101, 030040102 and 030171900 as presented.

[M - CSM.docx](#)
[CSM.pdf](#)

8. UNFINISHED BUSINESS: NONE

9. NEW BUSINESS

9.a Concept Plan for Schmalz Landscaping – For Discussion.

[M - Schmalz Concept Plan 20250513.docx](#)

[Concept Plan.pdf](#)
[Ordinance 2024-02.pdf](#)
[Resolution 2024-04.pdf](#)

10. PROJECT UPDATES /CORRESPONDENCE

10.a Comprehensive Rezoning – For Discussion.

11. COMPREHENSIVE PLAN 2050 UPDATE

11.a 2050 Comprehensive Plan Update – For Discussion.

[M - Comprehensive Plan 2050 20250513.docx](#)

12. FUTURE AGENDA ITEMS

The next regularly scheduled meeting is June 10, 2025 at 7:00 p.m. Meeting agenda/discussion items and possible action on future Plan Commission agenda, including specific items for inclusion on or exclusion from a future agenda.

13. ADJOURN

Other Future Meetings:

May 20, 2025 Board of Review 5:50 p.m.

May 20, 2025 Stormwater Utility 6:00 p.m. (If needed)

May 20, 2025 Town Board Meeting 6:00 p.m.

June 10, 2025 Parks Committee 5:30 p.m.

Cynthia Sieracki, Clerk

Posted: May 7, 2025

Public Notice: Agendas are posted in the following locations: Town Hall bulletin board & Town website:www.townofbuchanan.org, [Buchanan Festival Foods and Darboy Joint Sanitary District](#). *2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.*

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920) 734-8599 with as much advance notice as possible.

Notice of Possible Quorum: A quorum of the Plan Commission, Board of Review, and/or Board of Appeals may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Plan Commission, Board of Review, and/or Board of Appeals will be taken at this meeting.
